

*"The U.S. Postal Service has learned that one employee at the Brentwood postal facility tested positive for the Coronavirus Disease 2019 (COVID-19).*

*The Postal Service has a sufficient supply of personal protective equipment (PPE) available.*

*We are sharing the latest information about covid-19 to all employees throughout our organization via video, e-mail, internal newsletters, employee conversations and through our Operations and HR functions – and we will continue to do so. We are encouraging healthy behaviors and protocols including frequent hand washing, use of sanitizers, and additional cleaning of work spaces, and are encouraging any employee who feels they are sick to stay home. We are offering liberal leave and have worked with our postal unions to temporarily expand leave options for our employees.*

*Consistent with Centers for Disease Control guidance, we work closely with local public health departments to identify close contacts of individuals confirmed to have COVID-19 to ensure they are properly informed of any additional risk to their health. If the public health department is unable to assist in this process, our Occupational Health Nurse Administrators will identify and contact those individuals determined to be at a higher exposure risk.*

*Additionally, the Postal Service informs employees, without identifying the individual by name, if an employee in their workplace is confirmed to have COVID-19 so each employee can conduct a risk assessment. We understand there are legitimate reasons for employees to opt not to report to work, and there are liberal leave policies in place to accommodate requests.*

*The Postal Service continues to follow the guidance of the Centers for Disease Control and Prevention and local health authorities and keeps employees informed of those recommended protocols including proper social distancing and washing hands regularly for at least 20 seconds at a time.*

*We are proud of the work our employees play in processing, transporting and delivering mail and packages for the American public, which is a vital public service that is a part of this nation's critical infrastructure."*

March 31, 2020  
Michael Hotovy, USPS Strategic Communications Specialist